

Dear Shareholder

### **Receiving shareholder information**

Each year, AMEC plc sends out several thousand hard copy interim reports, annual reports and notices of general meetings to shareholders. Whilst we hope that you find the information set out in these documents informative, we do recognise that an increasing number of shareholders would prefer to receive this kind of information electronically.

Changes in company law, introduced as part of the Companies Act 2006, mean that it is now much more straightforward for companies to communicate with shareholders electronically. AMEC plc has published its annual and interim reports on our website ([www.amec.com/investors](http://www.amec.com/investors)) for many years. From now on, we will publish our annual reports, notices of shareholder meetings and other documents which are required to be sent to shareholders ("shareholder information") this way as well and, for those shareholders who consent, our website will be the way in which they receive shareholder information. Reducing the number of documents printed and posted will both reduce costs for AMEC plc and reduce environmental impact.

The Companies Act 2006 requires us to ask shareholders how they would like to receive shareholder information from us in the future, and this is the purpose of this letter.

**Continued overleaf**



Investor code:

Investor name:

**Please continue to send me hard copies of AMEC plc shareholder information**

Signature: \_\_\_\_\_

*Please detach and return in the reply-paid envelope provided*

## **A. Receiving shareholder information by means of our website**

For many shareholders it will be convenient to access shareholder information by means of our website ([www.amec.com](http://www.amec.com)).

AMEC plc will notify you by post or (where you have elected for email communication as explained below) by email when shareholder information has been placed on the website, giving details of the website address, the place on the website where it may be accessed, and how to access the document or information.

You will still have the right to request (at no extra charge) hard copy versions of shareholder information sent or supplied to you by means of a website.

- If you wish to receive shareholder information by means of a website, you need to take no further action.
- If you wish to continue to receive shareholder information in hard copy form, you should sign the reply slip attached to this letter and return the reply slip in the reply-paid envelope provided.
- If you do not sign and return the reply slip attached to this letter by 28 days from the date of despatch of this letter you will be taken to have agreed that AMEC plc may send or supply documents or information to you by means of a website.

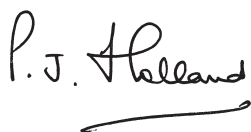
## **B. Receiving shareholder information by email**

Many shareholders have already supplied AMEC plc with an email address for the receipt of shareholder information.

If you have previously supplied AMEC plc with an email address for the purpose of receiving shareholder information, you need take no further action.

If you have not previously supplied AMEC plc with an email address for the purpose of receiving shareholder information, you may do so by registering via Capita Registrars' website at [www.capitaregistrars.com/shareholders/products/ecomunications.asp](http://www.capitaregistrars.com/shareholders/products/ecomunications.asp)

Yours sincerely,



PJ Holland, Secretary  
14 September 2007

**To continue to receive hard copies of AMEC plc shareholder information fill out the slip on the reverse of this letter and return in the reply paid envelope.**